

## **SECTION 3.4 - CERTIFICATES OF REGISTRATION FOR WATER WELL DRILLERS, PUMP INSTALLERS, AND DEWATERING WELL CONTRACTORS**

### **INTRODUCTION:**

The Water Bureau (WB), Drinking Water and Environmental Health Section, within the Michigan Department of Environmental Quality (MDEQ), has responsibility for issuing Certificates of Registration for water well drilling contractors, pump installers, dewatering well contractors, and dewatering well pump installers. These persons must obtain Certificates of Registration annually and install pumps and wells in accordance with MDEQ rules.

### **A. NAME OF PERMIT OR APPROVAL:**

Certificates of Registration – Water Well Drilling Contractors, Pump Installers, Dewatering Well Contractors, Dewatering Well Pump Installers

### **B. STATUTORY AUTHORITY:**

Part 127, Water Supply and Sewer Systems, Public Health Code, Public Act 368 of 1978, as amended

Michigan Compiled Laws 333.12701 through 333.12715

### **C. APPLICABLE REGULATION:**

Administrative Rules Relative to Groundwater Quality Control:

Part 1 - Well Construction Code (R 325-1601 - R 325.1676)

Part 2 - Drilling Contractors' and Pump Installers' Registration (R 325.1701 - R 325.1711)

Part 3 - Drilling Machines and Service Vehicles (R 325.1721 - R 325.1722)

Part 4 - Dewatering Wells (R 325.1741 - R 325-1781)

### **D. SUMMARY OF PERMIT/APPROVAL PROCESS:**

#### **1. Applicability**

All water well drilling contractors, pump installers, dewatering well contractors, and dewatering well pump installers.

#### **2. General Requirements**

Applicants must be 18 years of age with at least a high school education or equivalent, be of good moral character, have at least two years of field experience, and pass both an oral and written examination.

#### **3. Submission Requirements**

Application and work history form outlining all work completed in field for well drilling/pump installations.

Proof of work history through W-2 forms, payroll records, or other documentation.

Twenty water well records demonstrating the applicant's completion of work over a period of not less than two years, but not more than five years.

Two references (at least one from a registered contractor) assuring the applicant has the required two years of experience.

#### 4. Procedures for Obtaining Permit or Approval

Applicant submits original application (EQP 2087) and information in Item 3 and fee to the MDEQ.

Applicants with administratively complete applications are scheduled for oral and written examinations conducted by the Ground Water Advisory Committee (GWAC). Examinations are given three times per year with credentials on file eight weeks prior to examination.

The GWAC makes final recommendations to the MDEQ.

#### 5. Operations Requirements

Registered contractors must follow construction code with the work subject to inspection and must file well drilling records for all wells drilled.

#### 6. Fees

	Original	Renewal	Frequency of Renewal
Water well driller	\$ 40	\$ 40	Annual
Extra drilling rig	\$ 10	\$ 10	Annual
Pump installer	\$ 25	\$ 25	Annual
Dewatering well contractor	\$ 40	\$ 40	Annual
Late filing fee			
Well driller		\$20	
Pump installer		\$12.50	

#### 7. Appeal Process

An informal conference and contested case hearing to reconsider an application that has been denied and contested case hearing may be requested by filing a petition with the department within 30 days of the denial.

The Administrative Law Judge or Director of MDEQ issues the final decision.

#### 8. Public Input Opportunities

This program is a personal registration program. The Ground Water Advisory Committee recommends qualified applicants to take a written exam. Upon passing the exam the Director of the MDEQ issues the certificates of registration. The list of registered well drillers and pump installers in the state of Michigan can be found on the

program webpage, along with administrative enforcement actions being undertaken against any registered well drillers.

E. ADMINISTERING AGENCY:

Water Bureau  
Drinking Water and Environmental Health Section  
Well Construction Unit  
Michigan Department of Environmental Quality  
P.O. Box 30273  
Lansing, Michigan 48909  
517-241-1377